

JOB OPPORTUNITY

THE CITY OF BRISTOL, FLORIDA IS NOW ACCEPTING APPLICATIONS TO FILL 1 FULL-TIME POSITION FOR A PUBLIC WORKS MAINTENANCE TECHNICIAN.

Starting Rate of Pay: \$ 12.00/hour

Hours per week: 40

Benefit Package includes vacation, sick, and holiday pay, health insurance, and inclusion in the Florida Retirement System.

Application Period: Applications will be received until 5:00 p.m. on **Tuesday, July 6, 2021.**

The detailed Job Description and Employment Application are both located on the City of Bristol's website at cityofbristolflorida.org under Online Resources, Job Opportunity tab. If you do not have access to the internet, you may pick up a copy at Bristol City Hall during regular business hours

Applications may be returned directly to City Hall or may be submitted by email to: rmh.cityofbristol@fairpoint.net with Subject Line: Employment Application. For additional information contact Robin M. Hatcher, City Clerk at (850) 643-2261.

The City of Bristol is an Equal Opportunity Employer/Fair Housing/Handicap Accessible/Drug Free/Smoke Free Workplace.

**CITY OF BRISTOL
POSITION DESCRIPTION**

TITLE: Maintenance Technician

PAY GRADE: C (NON-EXEMPT)

GENERAL DESCRIPTION OF DUTIES

Performs manual and technical activities within the Maintenance Department to include road and right of way maintenance and repair, operation and maintenance of light and heavy equipment, reading and recording water meter readings.

SPECIFIC DUTIES AND RESPONSIBILITIES

ESSENTIAL JOB FUNCTIONS:

The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this classification. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.

- Road maintenance and repair
- Right of way clearing and mowing
- Operates car/pick-up truck, light equipment and hand tools
- Recording the readings of water meters
- Repair water/sewer lines
- Supervision of inmate labor
- Performs related duties as directed

MINIMUM QUALIFICATIONS:

High School diploma or GED and at least 3 years experience with the use of light equipment/power tools.

LICENSES, CERTIFICATIONS OR REGISTRATIONS

Valid Florida Drivers License
Inmate supervision certification

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of or ability to become familiar with the geography of the Town
- Proficient in the use and maintenance of mowers and other light equipment and power tools
- Knowledge of or ability to learn to operate heavy equipment
- Ability to understand and follow both written and oral instructions
- Ability to interact positively with the public

PHYSICAL ABILITIES REQUIRED TO PERFORM THE ESSENTIAL FUNCTIONS OF THIS JOB:

- Use of hands to finger, handle, or feel
- Good vision and hearing
- Tasks involve the intermittent performance of physically demanding work, typically involving some combination of lifting, pulling, and carrying up to 50 pounds, walking, standing, bending/kneeling, crawling and balancing.

ENVIRONMENTAL CONDITIONS:

- Exposure to disagreeable environmental factors, such as outside weather conditions, dampness/humidity, heat and cold, noisy and dusty conditions, and working in and with moving objects and moving vehicles
- Requires movement on slippery and uneven surfaces, working below ground level and with feet, legs or hands in water