



# **Special Council Meeting**

**Monday, September 20, 2021 at 6:15 pm**

## **MEETING LOCATION**

12444 NW Virginia G Weaver Street, Bristol, FL 32321

## **ACCESS MEETING THROUGH ZOOM**

For instructions on how to participate in or view the meeting remotely, please visit the City of Bristol's website: [www.cityofbristolflorida.org](http://www.cityofbristolflorida.org)

### **1. Call to Order**

### **2. Roll Call**

Mayor Frances Cutshaw  
Chair Margaret Rankin  
Vice-Chair Tom Clemons  
Councilmember Mary Bracewell  
Councilmember Chris Vowell  
Attorney D. Jackson Summers  
City Clerk Robin M. Hatcher  
Public Works Supervisor Rocky Peddie  
Sr. Water/Wastewater Operator Michael Wahlquist  
Fire Chief Dale Hobby  
Noah Byler, PE, Dewberry Engineers, Inc.  
City Planner Tony Arrant  
Code Enforcement Officer Heath Cutshaw  
\*(One vacant seat remains on the City Council)

### **3. Invocation and Pledge of Allegiance**

### **4. Approve Agenda**

### **5. Public Comments**

## **SPECIAL BUSINESS**

**6. Accept Notice of Resignation submitted by Mayor Frances Cutshaw, effective Sept. 15, 2021**

**7. Vice-chair Tom Clemons: Amend motion of Sep 13, 2021 Agenda Item 9 in order to to increase our application score by 5 points on this very competitive**

**grant opportunity.**

Sept 13th Motion: Approve submittal of CDBG DR Round II General Infrastructure Grant Application requesting \$6,839,000 for Bristol Wastewater and Stormwater Repairs and Improvements Project, and approve \$25,000 local match for this project

\*Amend Motion to include contributing an additional \$25,000 Federal Match from the American Rescue Plan Funds.

Amended Motion: Approve submittal of CDBG DR Round II General Infrastructure Grant Application requesting \$6,839,000 for Bristol Wastewater and Stormwater Repairs and Improvements Project, and approve \$25,000 local match for this project plus an additional \$25,000 American Rescue Plan Federal Match for this project.

**8. Read aloud, by title, and adopt proposed Resolution No. 2021-31, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRISTOL, FLORIDA AUTHORIZING THE CITY CLERK TO APPLY FOR AND ACCEPT A BEAUTIFICATION GRANT, AND ENTER INTO A BEAUTIFICATION GRANT, LANDSCAPE CONSTRUCTION, AND MAINTENANCE MEMORANDUM OF AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION.**

**9. Approve Service Agreement between DemandStar Corporation and City of Bristol**

(Providing a free site for solicitation of formal bids, proposals, and informal quote requests, with hopes of increasing our vendor responses resulting in more competitive bidding and pricing)

**10. Sealed Proposals**

Councilmembers shall evaluate and rank each proposal individually according to established criteria. Ranking sheets shall be completed and returned to Clerk Hatcher no later than Monday, Sept 27, 2021, 5:00 p.m. The individual score sheets and the final tally of the score sheets will be available for inspection at Bristol City Hall beginning Sept 28, 2021.

**a. Open sealed proposals for CDBG Grant Administration Services**

**b. Open sealed proposals for CDBG Professional Engineering Services**

**11. Other Business**

Adjourn

## Reminders

The next Regular City Council Meeting is Monday, October 11, 2021 at 6:30 p.m. ET