

MON., SEPT. 13, 2021

**CITY OF BRISTOL
REGULAR MEETING**

6:30 P.M.

Chair Margaret L. Rankin called this meeting to order at 6:30 p.m. Vice-chair Tom Clemons, Councilman Chris Vowell, Council-lady Mary Bracewell, Mayor Frances Cutshaw, Attorney D. Jackson Summers, and City Clerk Robin M. Hatcher were present.

Vice-Chair Clemons moved to approve the Agenda with an amendment adding one agenda item: Approve temporary road closures for Homecoming Parade and Christmas Parade routes, Councilman Vowell seconded this motion, all voted in favor.

There were no public comments.

Vice-chair Clemons moved to approve the previous month's minutes, seconded by Councilman Vowell, carried by all.

Vice-chair Clemons moved to approve the monthly bills for payment, seconded by Councilman Vowell, approved by all.

SITE PLAN HEARING

Chair Rankin opened a Site Plan Hearing to consider a Site Plan Application submitted by Affordable Housing Solutions for Florida, Inc. proposing to build eight multi-family buildings (37 units) plus a leasing office at 12633 NW CR12, Parcel ID #006-1S-7W-01718-000. She turned the meeting over to City Planner Tony Arrant to facilitate the Site Plan Hearing.

Mr. Arrant advised the Council that the Site Plan was in order and it met or exceeded all levels of service per the City's Land Development Code. He then turned the floor over to the applicant for comments.

Following their comments, Chair Rankin opened the public comment period. Carol Hobby and Engineer Noah Byler made a few inquiries. Concerns regarding the traffic on CR12 were voiced and the applicants were urged to consider obtaining ingress and egress on SR20 if FDOT would permit it. City Planner Tony Arrant advised that the traffic generated by the development would not exceed an acceptable level of service as established by the City's LDC. There being no further comments, Chair Rankin closed the public comment period.

Vice-chair Clemons moved to approve the Site Plan Application submitted by Affordable Housing Solutions for Florida, Inc., seconded by Councilman Vowell, all voted in favor.

Chair Rankin closed the Site Plan Hearing at 6:58 pm.

Vice-chair Clemons moved to approve submittal of CDBG DR Round II General Infrastructure Grant application requesting \$6,839,000 for Bristol Wastewater and Stormwater Repairs and Improvements Project, and approve committing \$25,000 local matching funds, seconded by Councilman Vowell, carried unanimously. This motion was amended by Vice-chair Clemons, with second by Councilman Vowell and approval by all at the Sept. 20, 2021 Special Meeting of the Bristol City Council as follows: Motion to approve submittal of CDBG DR Round II General Infrastructure Grant Application requesting \$6,839,000 for Bristol Wastewater and Stormwater Repairs and Improvements Project and approve \$25,000 local match for this project plus an additional \$25,000 American Rescue Plan federal match for this project if the project is selected for funding by DEO.

Vice-chair Clemons moved to approve advertising for a Design-Bid-Build/Design-Build firm for the City Hall/Fire House Rehab and Expansion Project once we receive notice that funds have been obligated by USDA and we are authorized by USDA to proceed, seconded by Councilman Vowell, carried by all.

Sheriff Buddy Money requested that the Council approve temporary road closures for the Liberty County Homecoming Parade route beginning at 1:00 p.m. on October 15, 2021 and for the Bristol Christmas Parade route beginning at 7:00 p.m. on December 11, 2021, with the temporary closures not to exceed one hour in duration. Vice-chair Clemons moved to approve the temporary road closures as requested, seconded by Councilman Vowell, approved by all.

Mayor Frances Cutshaw read aloud, by title, the first reading of proposed Water Rate Ordinance No. 2021-01. Vice-chair Clemons moved to advertise a Notice of Intent to Adopt and Enact proposed Water Rate Ordinance No. 2021-01, seconded by Councilman Vowell, carried by all.

Volunteer Fireman Steven Cutshaw made a short presentation to the Council highlighting many of the accomplishments of the Bristol Volunteer Fire Department and confirming the benefits that the City of Bristol, its residents, and citizens of Liberty County have received as a result of the ½ cent Fire Services Surtax that has been assessed in Liberty County since January 2017.

Chair Rankin called a special council meeting for Sept. 20, 2021 at 6:15 p.m. to open sealed proposals for Administration and Professional Engineering Services for the City's CDBG DR Hometown Revitalization Project and potentially for the CDBG DR Round II General Infrastructure Project and/or CDBG MIT Grant Project with contracts to be contingent upon these projects being funded by the Florida Department of Economic Opportunity (DEO).

There being no further business, Vice-chair Clemons moved to adjourn, seconded by Councilman Vowell, all voted in favor. Meeting adjourned at 7:54 p.m.

Chair: Margaret L. Rankin

City Clerk: Robin M. Hatcher